

Dear Mentor of a Midwood Science Research Student,

Participation in the New York City Science and Engineering Fair (NYCSEF) is required for all seniors in Science Research. The application packet consists of 26 pages of rules and guidelines and 21 pages of forms. Our students have been instructed to review the entire packet and determine which forms they are responsible for completing, which forms they will ask their mentors to complete, and which forms do not apply to their particular project.

We kindly request that you take a moment to review the attached mentor forms that are relevant to this student's project. The deadline for application is mid-December, so there is no need complete any paperwork at this time. Our goal today is merely to inform. Please sign and detach the bottom portion of this document and return it to the student.

Thank you for your time.

<u>Student</u>	<u>Mentor</u>	<u>N/A</u>	<u>Page</u>	<u>Description</u>
			1-26	Rules and Guidelines
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	27a	Student/Project Information
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	27b	Team Information
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	27c	Official Project Abstract
			27d	Research Plan / Project Summary: Instructions
			27e	Research Plan / Project Summary: Instructions, continued
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	28	Checklist for Adult Sponsor (1)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	29	Signature Page
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	30	Student Checklist (1A)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	31	Approval Form (1B)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	32	Regulated Research Institutional/Industrial Setting Form (1C)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	33	Qualified Scientist Form (2)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	34	Risk Assessment Form (3)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	35	Human Participants Form (4)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	36	Human Informed Consent Form
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	37	Vertebrate Animal Form (5A)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	38	Vertebrate Animal Form (5B)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	39	Potentially Hazardous Biological Agents Risk Assessment Form (6A)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	40	Human and Vertebrate Animal Tissue Form (6B)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	41	Continuation Projects Form (7)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	n/a	IRB Approval (Institutional Regulatory Board)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	n/a	SRC Approval (Scientific Review Committee)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	n/a	IACUC Approval (Institutional Animal Care and Use Committee)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	n/a	IBC Approval (Institutional Biosafety Committee)

I received a preview copy of the mentor forms for the New York City Science and Engineering Fair.

\_\_\_\_\_  
Mentor Name

\_\_\_\_\_  
Mentor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name(s)